

PATERSON PUBLIC SCHOOLS
OFFICE OF PERSONNEL SERVICES
33 CHURCH STREET
PATERSON, NEW JERSEY 07505

POSTING REQUEST

TITLE: (position) _____

POSITION CONTROL #: _____
(if applicable)

STAFF NEEDED: _____

EFFECTIVE DATE(S): _____

QUALIFICATIONS: _____

LOCATION: _____

BASE SALARY: _____

ACCOUNT CODE: _____

REPORTS TO: _____

DEADLINE FOR FILING: _____

ADDITIONAL
INFORMATION: _____

*If hourly position, please include dates of programs, number of days to be paid, number of hours and rate of salary.

SUBMITTED BY: _____ DEPARTMENT: _____

TELEPHONE: _____ APPROVED BY: _____