

# REGULATION

## PATERSON SCHOOL DISTRICT

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Signatures/Facsimiles

### R 6510 SIGNATURES/FACSIMILES

The Board of Education shall name the persons who are authorized to sign checks (in accordance with the applicable statutes) on its accounts at the annual organization meeting and as becomes necessary during the year.

In order to expedite the signing of payrolls and warrants issued by the district and to be signed by the official designated by law, signature stamps may be used. Such facsimiles shall be used only to sign approved warrants and shall be kept in safe custody. Procedures for the safeguarding of facsimiles shall be developed by the Business Administrator.

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