

POLICY

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Bus Conduct

8631 BUS CONDUCT

Riding a school bus is an integral part of the school system, and, as such, becomes an extension of the classroom which warrants the same standard of conduct.

Good pupil conduct on the bus attributes to safe transportation. It helps to avoid accidents which may result from the distraction of the driver. It also helps reduce the number of accidents within the bus to the pupils. Bus conduct rules are as follows:

1. Students may only ride the bus to which they have been assigned.
2. Students must remain seated once they have boarded the bus; no changing of seats is permitted.
3. Nothing is to be hung or thrown out of the bus windows or doors.
4. There is to be no shouting or yelling out of the bus.
5. There is to be no eating or drinking on the bus.
6. The driver is in charge of the students on the bus, please respect her/him.
7. Students may be assigned seats by the driver or school administrator.
8. No temporary changing of buses or bus stops will be allowed (only to and from the registered address, not to friends/grandparents/aunts, etc. address).
9. Feet, legs, arms, books; must not stick out into the aisle. Place belongings under the seat or on your lap.
10. Emergency equipment and exits must not be touched or tampered with unless they are needed.
11. Do not bring any type of dangerous article which may cause harm aboard a bus.
12. No lighting matches and or smoking on bus.
13. No spitting or littering.
14. No rude or discourteous behavior.
15. No possession and/or use of controlled substance.



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16. There is to be no inappropriate behavior which may affect safety, well-being and respect of others. Any student who is reported by the bus driver as misbehaving or violating bus conduct rules may be excluded from the bus and/or school.
17. No fighting/pushing/tripping.
18. No destruction of property.
19. No improper boarding/departing procedures.
20. No harassing, bullying or intimidating.

The driver is in full charge of the school bus at all times. The driver is not, however, responsible for the disciplinary action to a pupil who is disruptive. If an incident occurs, the driver or bus aide must complete a School Bus Incident Form within twenty-four hours and submit it to the Principal of the pupil's school and a copy to the transportation office.

A pupil may be excluded from the bus for disciplinary reasons by the Principal; and his/her parent (s) or legal guardian (s) are then responsible to transport their child to and from school during the period of exclusion at no cost to the district.

In all cases of loss of bus privileges, Principals must send notification of the revocation to the parent (s) or legal guardian (s) as well as to the transportation office.

DISCIPLINE PROCESS:

If a student chooses not to follow the rules, the driver/aide will complete a written School Bus Incident Report. Once the Principal receives the incident report, the following actions will take place:

1. Verbal Warnings - A warning to a student with a possible phone call to the parent/guardian. Parents will be expected to follow through and affirm that students follow and adhere to bus conduct rules.



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2. Second Offense - Parents will be notified by the principal.
3. Third Offense - A meeting will take place with principal, CST member and/or appropriate staff member, transportation department, parent and child. May result in possible suspension from the bus.
4. Fourth Offense - May result in suspension or expulsion from the bus. Parent will be responsible for transporting the student to and from school.

NOTE: the specific disciplinary action will depend largely upon the seriousness of the infraction. The driver/principal must follow each step above to maintain order on the bus as well as protect the student's rights.

Where a pupil commits an offense of such a serious nature that the Board determines that the pupil poses a danger to others, nothing in this policy shall prevent the Board from imposing disciplinary action which could include permanent revocation of the bus privilege.

Adopted: 21 June 2017


