

POLICY

PATERSON BOARD OF EDUCATION

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Long-Range Facilities Planning
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*7100 LONG-RANGE FACILITIES PLANNING

The Board of Education recognizes that sound planning based on accurate information is essential to the provision of suitable educational facilities. In order to ensure that future district construction is planned on the basis of need, the Board, in accordance with N.J.A.C. 6A:26-2.1 et seq., will maintain and submit a Long-Range Facilities Plan (LRFP) to the New Jersey Department of Education. Except as provided in N.J.A.C. 6A:26-3.16, no school facilities project will be considered or approved unless the district's LRFP has been submitted to and approved by the Commissioner of Education.

The district may submit an amendment to an approved LRFP for review and approval by the Commissioner of Education at any time whenever it seeks to undertake a capital project that is inconsistent with the approved LRFP then in effect.

The district will amend their LRFP annually, immediately following approval of the district's ECPA plan, to ensure that it is consistent with the approved ECPA plan required pursuant to N.J.S.A. 18A:7F-16 and N.J.A.C. 6A:24-3 et seq. or N.J.A.C. 6:19-3.1.

The Superintendent or his/her designee shall review all facilities annually to determine if any of them are substandard pursuant to 6A:26-8.1 et seq. All substandard facilities must be initially approved by the County Superintendent of Schools. Such approvals are given for a maximum of two consecutive years, unless inspected by the New Jersey Department of Education, Division of Finance. The Board shall not continue their use without the express written consent of the County Superintendent of Schools. No substandard educational facility will be approved unless inspected by the Division of Facilities and Transportation in the Department of Education to ensure;

1. The facilities meet health, safety and educational adequacy standards for temporary, substandard facilities, as specified in N.J.A.C. 6A:26;
2. A plan has been developed by the district and approved by the County Superintendent of Schools to upgrade the facilities to standard, fully approved conditions.



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This LRFP will not only meet the requirements as prescribed by N.J.A.C. 6:22-7.1 et seq., but exceed these basic requirements and create a "living" document from which the district can access and build on in the day-to-day task of facility planning and management, and will update that plan as required thereafter, but, minimally on a yearly basis.

This LRFP shall in addition to State requirements, identify the following:

1. Prepare Demographic Projections
 - a. Gather demographic data and document the district's current and past student enrollment and to project future student enrollment utilizing the "Percent of Population" method that will result in describing projected increases or decreases in the student population and locating specific areas where they are expected to occur within the city.
 - b. Also utilizing the district's current and past student enrollment, project future enrollment by means of the "Cohort Survival Method" for comparison with the "Percent of Population" method.
2. Evaluate District Facilities in order to:
 - a. Identify and document the current physical conditions of the facilities and their components.
 - b. Provide an analysis of the useful life of the facilities and their components.
 - c. Identify necessary and recommended large and or extraordinary repair and/or maintenance projects and estimate their costs.
 - d. Create scale plans of the buildings that can be used as backgrounds for future projects and for facility planning and management.
 - e. Establish construction improvements necessary to meet current and future educational program objectives established by the district and estimate their costs.



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- f. Establish management measures in order to maximize facility goals of preservation, best utilization and systematic improvements.
3. Evaluate the existing district programs, documents and facilities in order to:
 - a. Identify and document the current educational programs and their components.
 - b. Prepare a comprehensive and detailed planned educational program for district for the five-year facility plan and beyond.
 - c. Establish construction improvements necessary to meet current and future educational program objectives established by the district and estimate their costs.
 - d. Establish building capacities to meet current and future student enrollment needs.
4. Evaluate the school district's buildings on a "building-by-building" basis for use of Technology to implement the New Jersey State Department of Education "Facilities Standards for Technology in New Jersey Schools" and the districts educational objectives to be determined in the district's new "Long-Range Facility Plan."
 - a. Provide technical and environmental criteria to support technology in the district's buildings.
 - b. Prepare voice/data/video networks to support technology in facilities to be functional and usable.
 - c. Prepare a district network for voice/data/video to interconnect the district facilities including security and systems control. This network will be designed to support community access for communication and parent-teacher interaction. Networking is to be coordinated with building systems for security systems, fire alarms, communications and systems controls.



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- d. Develop a projected budget for the technology plan with phased implementation to most effectively integrate technology into the educational objectives with available funds.
- e. Coordinate technology plans with the architect and educational plans.

The County Superintendent will annually monitor the district's plans to upgrade facilities to fully approved status. The district will provide funds in the next immediate annual budget to correct the deficiencies the district is notified by the County Superintendent on or before October 1st annually. Failure to budget for the correction of deficiencies and to implement the corrections by the next September 1 following the October 1 notice will result in the Division of Facilities and Transportation ordering that the substandard facility be abandoned immediately.

The factors as outlined in N.J.A.C. 6A:26-8.1(e) will be taken into account in making a determination upon any application for the use of emergency substandard facilities.

N.J.S.A. 18A:7G-1 et seq.; 18A:11-1; 18A:33-1 et seq.;
18A:46-13
N.J.A.C. 6:23-1.1 et seq.; 6A:26-2.1 et seq.;
6A:26-8.1 et seq.

Adopted: 31 October 2002

