

Bylaws

**PATERSON
BOARD OF EDUCATION**

BYLAWS
0175.1/Page 1 of 2
Compensation for Consultants

0175.1 COMPENSATION FOR CONSULTANTS

The Paterson Board of Education shall continue to take a strong leadership position in improving the quality of teaching. Further, the Paterson Board of Education believes that personnel hired into the district should hold and maintain a high level of competence, and therefore, should be ready to provide the necessary training to district staff that is required to fulfill the professional development requirements of the state. The Paterson Board of Education also recognizes the possible need for hiring an outside consultant or company. This need shall be rare and infrequent. Any compensation for this type of consultant shall not exceed the daily per diem rate as established by the Superintendent except under extremely specialized circumstances when it is determined that a consultant performs a specific skill set, it will be at the discretion of the Superintendent to waive the requirement of the daily compensation rate. Relative to this commitment, presenters and consultants will be compensated at the following rates:

Half day session(s) of presentation	up to \$500 per session
Full day session(s) of presentation	up to \$1000 per session

The following guidelines are established in conjunction with the above fees for consultants:

1. The above limit on fees reflect the maximum and only through detailed board action approved by the Superintendent that explains the reasons why the service cannot be provided by current district staff, the depth of the knowledge of the presenter to be used, the level of the training to be provided and the benchmarks that will be obtained may the fees be waived.
2. Staff shall adhere to the maximum fee limitation and will endeavor to maintain costs at a reasonable level



Bylaws

**PATERSON
BOARD OF EDUCATION**

BYLAWS
0175.1/Page 2 of 2
Compensation for Consultants

so as not to reach the maximum amount whenever possible.

3. The superintendent shall approve all contracts and a purchase order shall be created reflecting the limitations of the contract before any commitments are established.
4. Travel expenses for consultants and trainers shall be identified within the body of any necessary resolution, detailed in the contract and detailed within the body of the purchase order. If not so identified, reimbursement for travel expenses are not authorized.

Reimbursement for any travel expense shall not exceed the state regulations on travel reimbursements for employees of the Paterson Board of Education unless expressly identified within the body of any necessary resolution, detailed in the contract and detailed within the body of the purchase order.

N.J.S.A. 18A:7A-3; 18A:7A-42

Cross reference: Policy Guide No. 0175

Adopted: 31 October 2002

Revised: 12 August 2009

