



Derrick Hoff
Principal
dhoff@paterson.k12.nj.us

Bridget Naveira
Vice Principal
naveirab@paterson.k12.nj.us
Marielle Messina
Supervisor of Bilingual/ESL
mmessina@paterson.k12.nj.us

April 1, 2017

Dear Parent:

Your child _____ received a warning letter after the second marking period stating that he/she had not been successful with meeting the demands of the program. Our goal is to ensure that every child is placed appropriately; therefore, there are instances when it is in the best interest of a child to exit the program.

This letter serves as a notification that your child is **still not** performing as expected, as indicated by a grade below **75%** in a major subject area (Language Arts, Science, Math, and/or Social Studies) on their report card. As a result of this occurrence, we will be putting a second plan into action.

The second plan of action is as follows:

- You will be contacted and asked to attend a conference with the teachers, myself, the principal, and your child. At this conference a plan will be developed.
- If your child's performance improves within the allotted time, your child will remain in the program.
- If your child's performance fails to improve after the implementation of the second plan, your child will be exited from the Dual Language program at the end of the school year.

If you have any questions or concerns, please do not hesitate to contact me via email at mmessina@paterson.k12.nj.us or via phone at (973) 321-0895. Thank you for your continued support and cooperation.

Sincerely,

Marielle Messina
Supervisor of Bilingual/ESL

CC: Ms. Susana Perón, Assistant Superintendent
Mr. Derrick Hoff, Principal
Ms. Bridget Naveira, Vice Principal
Ms. Lourdes Garcia, Director of Bilingual/ESL/WL

I have read the above letter and I fully understand that if my child's performance fails to improve after the implementation of the second plan, my child will be exited from the Dual Language program at the end of the school year and will return to their home school in September 2017.

PARENT/GUARDIAN SIGNATURE

Dual Language 2016-17
2nd Warning